**IEEE EMC Society**

**Standards Advisory and Coordination Committee**

**(SACCom)**

**12 November 2017**

**Embassy Suites Biltmore**

**2630 E. Camelback Road, Phoenix, AZ**

**12:45 pm to 1400 pm**

**Note that the links shown below are as of the meeting date. Updates will follow for the November Meeting.**

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| --- | --- | --- | --- |
|  | Opening of meeting Welcome and Introductions | Chair | Chair opened the meeting at 12:45 pm and welcomed all in attendance |
|  | Duty to Inform | Chair | <http://www.c63.org/documents/misc/patents/C63_Patent_Call_slideset_final_1.pdf>  The “Call for Essential Patents” was presented. All in attendance agreed to abide by the IEEE patent policy |
|  | Approve minutes of National Harbor meeting | Secretary | <http://www.emcs.org/standards/saccom/sac-mtgs.html>  The minutes at the EMC/National Harbor Conference were approved without changes |
|  | Review EMCS web site | Secretary | [ttp://www.emcs.org/standards/saccomindex.html](http://www.emcs.org/standards/saccomindex.html)  Usual updates such as changes in the content were discussed. |
|  | Review Membership | Secretary | <http://www.emcs.org/standards/saccom/sac-members.html>  No membership changes were made |
| 6. | Plans for 2018  Singapore  Long Beach  St Louis | Chair | Review scope and plans  <http://www.emcs.org/standards/saccomindex.html>  The possibility of holding the next meeting at the APEMC symposium in Singapore was discussed  It was decided to hold the next symposium meeting at the Long Beach California symposium in early August 2018. A meeting in St Lewis is also planned. |
|  | Review SACCom organization meetings for 2018 | Vice chair | [SACCom meeting schedule](file:///C:\Users\Lois\Documents\Sync\Purdue\IEEE\EMCS\SACCom\2017\Wash%20DC\SACCom_Notified_Standards_Meetings_July_27_2017.xlsx)  This was not discussed as the vice chairman had not sent an updated SACCom meeting calendar |
| 7. | Updated reports since National Harbor meeting presented by SACCom members present | Secretary and SACCom members in attendance | 1. For SAE AE4: the ARP60493 - Guide to Civil Aircraft Electromagnetic Compatibility (EMC) has been approved and published as of October 2017. 2. CISPR/I update given by Ghery Pettit 3. ISO TC20 report was presented 4. Other reports were presented but were not recorded. |
| 8. | Review of standards strategic plan | VP for Standards | This was not discussed |
|  | Progress on getting additional members | Bob Scully | Reach out to SACCom members-Scully  This action remains open and ongoing |
| 9. | AOB | Chair | No AOB |
| 10. | Adjourn | Chair | The chair thanked all members for their attendance. He then closed the meeting at 2 PM. |

**Attendance List:**